



MARCH 2019

Making a Payment in Place of Assessment Work for a Converted Mining Claim

Payments in place of assessment work cannot be processed through the Mining Lands Administration System (MLAS) for mining claims that resulted from the conversion of legacy claims (“**Converted Claims**”). Instead, a claim holder or Assessment Work Manager, as authorized in MLAS, may make a payment in place for a converted claim by providing payment directly to the Ministry, provided all requirements are met. These payments in place are called “offline payments in place”.

Due Dates and Reporting

To complete such a transaction, payment must be received by the converted claim’s due date prior to 4:30 p.m. (EST/DST). Requests must include, at minimum, the claim number(s) and payment amount for each converted claim. Providing payment does not guarantee that all converted claims will meet the eligibility requirements once a review is completed.

You can make an offline payment in place only if assessment work had been applied to each of the legacy claims that became a converted claim. Where converted claims have been amalgamated or merged, each converted claim must be eligible for an offline payment in place pre-amalgamation or pre-merger in order for the amalgamated or merged claim to be eligible. Offline payments in place must also comply with the requirements of the *Mining Act* and the *Assessment Work Regulation*.

How to Submit Your Payment

Your offline payment in place can be submitted by fax to 1-877-670-1444, by mail or in person at the Provincial Recording Office located at 933 Ramsey Lake Road, Level B3, Sudbury ON P3E 6B5, or by email (not including the payment method) to MLAS.LTAU@ontario.ca. Payment can be made using debit or credit card, money order or cheque made payable to the *Minister of Finance*. Cheques postdated after the claim’s due date will not be accepted.

For more information about making an offline payment in place, please review the [Assessment Work Reporting Directives](#) available on the Ministry's website. If you have further questions or require assistance, please contact the Land Tenure and Assessment Unit at 1-888-415-9845, ext. 5847 Monday to Friday between 8:30 a.m. and 5:00 p.m., or by email at MLAS.LTAU@ontario.ca

